**Probate / Guardianship**

Probate and Guardianship cases deal with protecting the wishes, rights, and obligations of persons regarding their property when these persons are unable to do so as result of death or incapacitating illness, either physical or mental. The County Court has general jurisdiction of a probate court. It shall probate wills, grant letters testamentary, administration and Guardianship, settle accounts of personal representatives, and transact all business appertaining to estates subject to administration.

**\*\*Search Note\*\***

The Clerk's office does not provide probate searches and will not conduct searches over the phone.

**Requesting Copies from a Guardianship/Probate Case by Mail**

To submit a request for copies from a Guardianship/Probate case. You will need to contact our office at 806-983-4900 with your case number and case name to verify the cost for the copy you need.  We do not conduct searches by name for the existence of a case.

Send your request by mail to our office with case number & parties involved. Copies are $1.00 per page plus an additional $5.00 for certification if requested. Payment by cashier's check or money order payable to Floyd County Clerk. Personal checks require clear copy of check writer Drivers’ license, contact phone number and dated no more than 14 days prior to receipt.  No personal checks over $30.00. Please a SASE with your request.

All requests will be returned regular USPS, unless you choose to send a prepaid shipping envelope from an expedited service company. Be sure to check their pick up requirements or pick up fee charges as Floyd County will not pay those fees.

Guardianship/Probate case files are public record, if you have a local contact, they are welcome to come into our office and get the copies for you.

**Requesting Copies from a Guardianship/Probate Case Online and Payment by Credit Card**

To submit a request for copies from a Guardianship/Probate case and pay via credit card, contact our office at 806-983-4900 with your case number & case name to verify copy cost for the document you need.  We do not conduct searches by name for the existence of a case.

Submit your request and payment by credit card using the following link.

We do not have the ability to take payments over the phone.